



Quebec Paint Horse Club by laws
Revised 3/19/11

Members

1. Only people interested in furthering the goals of the club may be part of it and their request for membership must be approved by the board of directors of the club.
2. Members have no right or premium pay, unless the Board decides otherwise
3. A member may withdraw from the club by delivering in writing and sending a copy of this document to the club secretary.
4. The board may, if the actions of a member is detrimental to the objectives of the club suspend or expel such member, provided he was given the opportunity to be heard

Headquarters

5. The registered office of the club shall be fixed by the board of directors of the club

ASSEMBLY MEMBERS

6. The annual meeting of members shall be held at such place and date determined by the Board within four (4) months after the end of the fiscal year
7. Further investigation of other items on the agenda of every annual meeting shall be used to review financial statements, reports of directors and election of the board of directors for the ensuing year. Members can discuss any special or general questions during the meetings. The Board of Directors, President or Vice-President may convene at any time a general meeting of members. The Board must call a special meeting of members on written requisition of at least ten percent (10%) of members of the club.
8. A notice convening an annual or special general meeting must be sent in writing to all members, ten (10) days in advance, The notice of any meeting where special business will be treated to provide members with sufficient detail to enable them to make informed judgments about them. The members present at the meeting constitute a quorum. Each member present shall have one vote at the meeting.
9. No error or omission in sending the notice or postponement of an annual or special membership meeting or invalidate such discussions that have been made and any member may resign at any time entitled to receive such notice and may ratify, approve and confirm any or all proceedings that have been made. Members, directors or officers will receive notice of or to adjourn a meeting at the last address shown on the books of the club.

BOARD OF DIRECTORS

10. The property and affairs of the club are administered by a board of eight (8) Directors of which five (5) constitute a quorum. Directors must be individuals; they must be 18 years and be members of the club.
11. Half of the board of directors is elected annually for a term of two (2) years. If all the directors of the Association agree in general or in respect of a particular meeting, a director may participate in a meeting of the Board or its committees if they are using technical means, including telephone, allowing all participants to communicate verbally with each other and are deemed to be present at the meeting
12. A retiring Director remains in office until the close or adjournment of the meeting at which his resignation is approved and a successor elected. A director remains in office until the date of the annual meeting of members following his election or appointment.
13. The Board may appoint agents and engage such employees as it deems necessary from time to time, and such persons shall have such authority and perform such duties as shall be prescribed by the Board of Directors at the time of their appointment.
14. The directors of the club shall have full power to manage the affairs of the club, make or cause to, on behalf thereof, any kind of contract that the law allows him to enter into and, subject to the following requirements, exercise all the powers and take all measures that the charter or other regulations that the club will allow.

OFFICERS

15. The officers are president, vice-president, secretary and treasurer. Officers must be directors
16. The officers are appointed by resolution of the Board of Directors at the first Board meeting following the annual meeting at which directors are elected.
17. Officers are elected for one (1) year from the date of appointment or election or until the election or appointment of their replacements.

FUNCTIONS OF OFFICERS

18. The president is the chief executive officer of the club shall preside at all meetings of the club and the Board of Directors. He is directly responsible for managing the affairs of the club and shall ensure implementation of all levels and of all resolutions of the board.
19. The Vice-President shall, in the absence or disability of the President, replacing him exercising his powers and perform such other duties as assigned at the Board of Directors.
20. The secretary keeps minutes of all meetings of the club. It retains all correspondence and other clerical records of the club. It performs other duties as assigned by the Board.
21. The treasurer has custody of funds of the club and shall keep full and accurate accounts of all assets, liabilities, revenues and expenditures of the club in books provided for that purpose and shall deposit all monies, securities and other valuables to the credit of the club in a chartered bank or trust company, or, in the case of securities, entrusted to a dealer duly registered as may be designated by the board. He shall disburse the funds of the club at the request of the competent authority by issuing the appropriate documents and render to the president and directors at the regular meeting of the Board or whenever they may require, an account all transactions and a statement of financial position of the Association. It performs other duties as assigned by the Board. All checks shall be signed by the Treasurer and countersigned by the president or other director appointed by resolution in writing by the Board of Directors.

FISCAL YEAR

22. The fiscal year of the Association ends on 31 March each year.
23. The Board may appoint committees whose members' terms will end when they decide.

AMENDMENTS TO BYLAWS

24. The board may within the limits permitted by the Companies Act, amend this Regulation, repeal or adopt a new and amendments, or repeal this new regulation is effective upon adoption and they remain until the next annual or special meeting of members of the club where they must then be ratified to continue to have effect.

General Regulations
Quebec Paint Horse Club